

**APPLICATION AND GUIDELINES**  
**Horace and Letitia Newton Scholarship Fund**

**KeyBank National Association**  
Trust Department OH-02-01-0334  
Foundations & Endowments Group  
P. O. Box 10099  
Toledo, OH 43699-0099  
(419) 259-8218

## **HORACE AND LETITIA NEWTON SCHOLARSHIP FUND**

This fund was established by Horace and Letitia Newton to provide scholarship grants to graduates of Toledo area schools.

### **ELIGIBILITY REQUIREMENTS:**

1. Applicant must be a senior at, or a graduate of, a Toledo area high school.
2. Applicant must be a full-time student at an accredited college or university for the full term of the scholarship.
3. Applicant must have above average grades. This requirement will generally be interpreted to be satisfied by a grade point average of at least 2.5 on a 4.0 scale.
4. Applicant must not be an employee of KeyBank National Association or any of its affiliates. Immediate relatives of any such employees are also ineligible.

### **EVALUATION OF APPLICANTS:**

Consideration will be given to each applicant's financial need, scholarship, and character. Generally, all areas will be given equal weighting. Scholarship grants are made without regard to sex, nationality, race, or religion.

### **SCHOLARSHIP AMOUNTS:**

The number of scholarships granted each year, as well as their amounts, will vary based on funds available and the number of qualified applicants. Scholarships granted from this fund are meant to be an integral part of the student's total financial aid package. Therefore, recipients must notify KeyBank National Association of any and all other financial aid received. This may or may not result in an adjustment to the amount awarded from this scholarship fund.

## APPLICATION REQUIREMENTS

### **QUALIFIED APPLICANTS MUST SUBMIT THE FOLLOWING MATERIALS TO KEYBANK NATIONAL ASSOCIATION IN ORDER TO BE CONSIDERED:**

1. A completed application (must be neatly printed or typed).
2. A current official transcript of high school grades. **(first time applicants)**
3. A current official transcript of college grades (if applicable).
4. A copy of the parents'/guardians' 2011 federal income tax return.
5. A copy of the student's 2011 federal income tax return (if applicable).
6. A minimum of one letter of recommendation from a high school teacher, administrator, or guidance counselor. Additional letters may be submitted from adults involved in activities in which the student participates (i.e., Junior Achievement, Boys and Girls Club, Scouting, employers, etc.); a maximum of three letters will be accepted. **(first time applicants)**
7. An essay, comprised of not more than two 8" x 11" pages, indicating the reasons the applicant feels he/she should be awarded a scholarship, future plans, and any extenuating circumstances which should be considered by the selection committee. The essay must be typed or neatly printed. **(first time applicants)**

### **ALL ITEMS SHOULD BE SENT TO:**

KeyBank National Association  
Foundations and Endowments Group  
OH-02-01-0334  
P. O. Box 10099  
Toledo, OH 43699-0099

### **DEADLINE:**

The deadline for receipt by KeyBank National Association of all information is **April 15, 2012**. It is the applicant's responsibility to see that all required information is complete and on file with KeyBank National Association by the due date. Students submitting incomplete applications or not submitting all of the required materials by the due date will not be considered.

**APPLICATION**  
**Horace and Letitia Newton Scholarship Fund**

Check one:  *New Applicant*  *Renewal Applicant*

**STUDENT INFORMATION**

Name: \_\_\_\_\_ Social Security # **OR** Student ID#: \_\_\_\_\_  
Last First Middle (circle one)

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Street City, State, Zip Mo/Day/Yr

Phone: (\_\_\_\_) \_\_\_\_\_ Marital Status: \_\_\_\_\_ Savings: \$ \_\_\_\_\_

High School: \_\_\_\_\_ Grad. Date: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Student's Employer: \_\_\_\_\_ Hrs. per week: \_\_\_\_\_ Annual Income: \$ \_\_\_\_\_

Other Income and Source: \_\_\_\_\_ Email Address: \_\_\_\_\_

Spouse's Employer and Income (if applicable): \_\_\_\_\_

Are you an employee of KeyBank National Association or any of its affiliates?  No  Yes

Are you a relative of an employee of KeyBank National Association or any of its affiliates?  No  Yes

If yes: Name of employee: \_\_\_\_\_ Relationship: \_\_\_\_\_

Awards and Extra Curricular Activities: \_\_\_\_\_

Have you received an award from this fund in the past?  No  Yes, When?: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

**COLLEGE INFORMATION**

Check one:  I will begin next Fall.  
 I am currently enrolled and will be a \_\_\_\_\_ (sophomore, junior, senior) in the Fall.

College: \_\_\_\_\_ City, State: \_\_\_\_\_ Major: \_\_\_\_\_

Circle one:  Quarters  Semesters Expected Graduation: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Annual Tuition: \$ \_\_\_\_\_ Annual Room and Board (if you plan to live on campus): \$ \_\_\_\_\_

Do you currently have a college degree?  No  Yes

Graduation Date: \_\_\_\_\_ College: \_\_\_\_\_ Major: \_\_\_\_\_

**FAMILY INFORMATION**

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Position Firm Position Firm

Annual Gross Income: \$ \_\_\_\_\_ Annual Gross Income: \$ \_\_\_\_\_

Other Family Income: \$ \_\_\_\_\_ Source: \_\_\_\_\_

No. of Family Members (including Parents) in household: \_\_\_\_\_

**OTHER FINANCIAL AID**

List below all financial aid you have been awarded thus far for the current school year. If you receive an award, you must keep us informed about other financial aid received. Failure to do so may result in termination of your award.

<u>Name of Award/Grant/Loan</u>	<u>Amount</u>
_____	_____
_____	_____
_____	_____

*You may provide any additional information you wish (special circumstances, additional awards, etc.) on an 8" x 11" piece of paper. (Maximum of one additional page.) FE103*