

Application for College Credit Reimbursement

(please read Article 11, Section B of the contract for additional information)

Employee name:

Date of Application:

Building Assignment

Grade Level/Department:

Course Title:

University Granting Credit:

Class Dates:

Number of semester hours:

Number of years employed in the Anthony Wayne Schools:

Course meets one of the following: (Check one)

- Courses related to the Teacher's current or pending assignment.
- Courses to renew a current certificate.
- Courses which provide a better understanding of students, responding to a particular area needing improvement as indicated in the teacher's evaluation, or courses specifically related to an area in which the teacher is currently certificated/licensed.

Is this course being taken as part of your work toward an advanced degree?

If yes, you must submit a copy of your letter of acceptance into the degree program along with this application. If not, you will only be reimbursed at the lower level (See Article 11, Sec. B).

Cost of course:

*Do not include lab fees, cost of books, parking, and other miscellaneous fees)

Note: Teacher requesting reimbursement must present an official transcript and proof of payment to the treasurer's office after completing the course and before reimbursement can be made.

Teacher Signature: _____ Date: _____

Superintendent Signature: _____ Date: _____

----- Board Information Only -----

Date official transcript and proof of payment submitted for verification

Amount paid _____ Date of payment _____