

# Anthony Wayne Local Schools



**Athletic and Extracurricular Code of Conduct**

**Parent/Student Handbook**

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# Message to Student Athletes and Their Parents

This handbook is being presented to you because your son/daughter has indicated a desire to participate in interscholastic athletics and/or extracurricular activities at Anthony Wayne Junior or Senior High School. We are very pleased that he or she has made this decision and we hope that the experience will be positive as well as educational.

Once the decision is made to participate in activities, there are often many questions which both you and your son or daughter may have regarding the Anthony Wayne Junior and Senior High School programs. In order to assist in making the activity experience a positive one, this handbook has been assembled to answer questions about the guidelines and philosophy of the Anthony Wayne Junior or Senior High School Programs. **The provided information encompasses all athletic & extracurricular activities.** This code of conduct includes all participants in extracurricular activities (i.e. clubs, student council, national honor society and marching band). This list by no means should be considered exhaustive and will change with the inception of a new club or extracurricular activity. We hope this will be of assistance, and we encourage you to use it as a reference throughout the year. If you have additional questions, please feel free to contact the Anthony Wayne Junior High (419-877-5342) or Senior High School (419-877-0466) Offices.

## Philosophy

It is the basic educational mission of the Anthony Wayne Local Schools to provide a quality education for all. We believe that a comprehensive program of student activities is vital to the educational development of our students.

Within this context, it is the purpose of the school to foster and promote:

- Age-appropriate physical, social, and psychological development
- The idea of competition, teamwork, and sportsmanship while achieving the goals of success and participation
- The development of self-confidence, self-discipline, organization, decision-making skills, and goal orientation
- The concept of an integral relationship between a sound mind and body leading to a lifetime appreciation of physical fitness and good health
- A positive feeling of school loyalty and pride which can be shared by all participants, students, parents, and community
- Access and availability to all students regardless of their race, religion, sex, status or national origin.

The interscholastic program shall be conducted in accordance with Board of Education policies, rules, and regulations.

# Responsibilities and Conduct of a Student Athlete

Being a member of an Anthony Wayne Junior High or Senior High School athletic team carries with it a responsibility that must be maintained. The Anthony Wayne tradition has been to compete with honor. While Anthony Wayne Schools does desire to win, but only with honor to its' athletes, the school, and the community. Such a tradition is worthy of the best efforts of all players, coaches, parents, and fans. To compete on an Anthony Wayne athletic team, means that the athletes are willing to assume the responsibilities that go along with the privilege of being a member of that team.

By participating in athletics, the athlete is contributing to the reputation of the school. He or she assumes a leadership role by becoming a role model not only to fellow classmates, but also to younger students. The student body, the community, and other communities judge the school by the conduct and attitudes of the athletes both on and off the field. All athletes should conduct themselves in a way that makes the school proud.

## Sportsmanship Guidelines

The Anthony Wayne Local School District believes that interscholastic competition involving member schools should be governed by the basic principles of good sportsmanship. The following has been prepared to ensure that all members have a common understanding of those principles.

*Sportsmanship* is the way participants, coaches, advisors, and fans represent themselves, their team and their school; show respect for all involved in an athletic contest and the sport itself; and display courtesy, humility, and pride without losing sight of the goal of the activity.

To demonstrate good sportsmanship, a *participant* must be:

- Responsible for personal actions
- A team player
- Accepting of direction
- Respectful of other competitors and teams
- Willing to accept victory or defeat
- Mindful of academic responsibility
- Respectful of officials, authority and decisions

To demonstrate good sportsmanship, a *coach* must be:

- Responsible for personal actions
- Respectful of participants and fans
- Supportive of all participants in victory or defeat
- Mindful of participant's academic responsibility
- Respectful of other competitors and teams
- Respectful of officials, authority and decisions

## **Spectators**

Spectators, by their behavior and reaction, determine to large extent the reputation for sportsmanship of their school. Spectators should keep in mind that athletes are friendly rivals as members of opposing teams and should be to be treated as such.

To demonstrate good sportsmanship, *spectators* must be:

- Responsible for personal actions
- Respectful of all participants, fans, and coaches
- Supportive of their team in victory or defeat
- Respectful of officials and their decisions

***A result of inappropriate spectator behavior could be removal from a contest or possible denial of attendance at future athletic and extracurricular activities.***

Anthony Wayne Local Schools is committed to upholding the ideals of good sportsmanship, ethics and integrity. It is important that the actions of the participants, coaches, and spectators be a positive reflection on the school community.

## **Parent/Coach Communication**

Both parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept actions of the other and provide greater benefit to children. As parents, when your children become involved in our program, you have the right to understand what expectations are being placed on your child. This begins with clear communication from the coach of your child's program.

When an athlete has a concern, the first step should be for the student athlete to initiate a conversation with the coaching staff.

### **Communication You Should Expect From Your Child's Coach**

- Philosophy of the coach
- Expectations the coach may have for your child and team
- Locations and times of all practices and contests
- Team requirements: fees, off season conditioning, special equipment etc.
- Procedures to follow if your child should become injured during participation
- Athletic Code of Conduct Policy and any additional rules that may affect your child's participation
- Discipline that results in the denial of your child's participation

### **Communication Coaches Expect From Parents**

- Concerns (the Head Coach should always be the first contact) expressed directly to the coach
- Notifications of any schedule conflicts well in advance
- Specific needs of the athlete
- Specific concerns in regard to a coach's philosophy and or expectations

### **Appropriate Concerns to Discuss With Coaches**

- The treatment of your child mentally and physically
- Ways to help your child improve
- Concerns about your child's behavior

It is very difficult to accept when your child is not playing as much as you hope. Coaches make judgment decisions based on what they believe to be best for all students involved. As you have seen from the previous list, certain concerns can be and should be discussed with your child's coach. It is important to understand that things may not always go as you or your child wishes.

### **Issues Not Appropriate to Discuss With the Coach**

- Playing time
- Team Strategy
- Matters concerning other student athletes

### **When You Have an Appropriate Concern to Discuss With the Coach, Please Follow this Procedure:**

- Call the coach to set up an appointment
- If the coach cannot be reached then call the Athletic Director, an appointment with the coach will be arranged for you
- Please **DO NOT** attempt to confront the coach before or after a contest or practice session. These can be emotional times for both the parent and coach. Meetings of this nature do not promote resolution.

### **What to Do if a Parent / Coach Meeting Does Not Provide a Satisfactory Resolution**

- Call to set up an appointment with the Athletic Director to discuss the situation; the appropriate next step will be determined.
- The Anthony Wayne Athletic Department follows the chain of command listed below. We ask that you observe the order of this line of communication:

1. Head Coach
2. Athletic Director
3. Building Principal
4. Superintendent
5. Board of Education

### **Additional Tips for Being a Supportive Parent**

- **Be positive.** Being on a high school team is quite an accomplishment. Don't let playing time dictate the athlete's happiness. Celebrate the fact they are good enough to be on the team
- **Be supportive of the coaching staff and child**
- **Be part of a parent network.** Parents need support too! Be positive with each other
- **Join and attend the Athletic Boosters.** The support we receive is extremely welcome and appreciated; they provide many things that enhance our athletic programs.

## Forms Required

Student athletes are not permitted to participate in any mandatory practices, scrimmages or games until the following items have been completed and returned to the Athletic Office or coach **prior to September 1st. This will be known as the “Drop Date.”** Any student wishing to participate in any sport (regardless of the season) will be required to return the Athletic and Extracurricular Code of Conduct Form prior to September 1st.

- Athletic and Extracurricular Code of Conduct Form
- Emergency Medical Form
- Concussion Form
- Risk and Release Form (Student)
- Risk and Release Form (Parent)
- Informed Consent Drug Testing Form (Student)
- Informed Consent Drug Testing Form (Parent)
- Physical Examination with medical history section completed. (Doctor signature required)
- Team Training Rules Form signed (as provided by individual head coach)

Forms may be downloaded from the District website: [www.anthonywayneschools.org](http://www.anthonywayneschools.org)

## Risk of Participation

Participation in interscholastic athletics can lead to possible injury to student athletes. Although most injuries are minor in nature, it is possible that an injury could occur that is severe enough to cause a person to become paraplegic, quadriplegic, or even result in death. Anthony Wayne Schools and staff take every precaution to prevent such injuries, but such risks do exist. Students and parents are required to sign and date “Risk and Release” forms to be filed by the Anthony Wayne Athletic Office.

## Attendance Regulations

In order to participate in a school-day practice or contest, a student athlete must be in attendance before 10:30 a.m. Field trips, alternate learning experiences, medical/dental appointments, special family situations and special circumstances may be excused by an administrator. 2 hour delays will require students to arrive to school by 12:30pm.

## Missing Practice

Practice is an integral part of athletics. It is where coaches determine the abilities and capabilities of their athletes as well as building team cohesiveness. It is very important that athletes do not miss practice. If an athlete has to miss practice, he/she must directly consult with his/her coach **before** doing so. Missing practice or a game without good reason will be dealt with according to specific team rules. Head coaches will state the penalties for missing practice in the rules specific to their sport.

## **Non-School Sponsored Activities**

As an athlete on a team, it is vital that a student remembers that he or she has made a commitment to the sport the individual has chosen to play as determined by the OHSAA season. No student will be considered excused from any team practice and/or game because of a commitment with a non-school sponsored activity. All students and coaches need to recognize that the sport in season will be seen as a priority over any scheduled workouts and meetings for a sport not currently in season.

## **Inclement Weather Policy**

If the Anthony Wayne Schools are closed due to inclement weather, a decision on the status of games and practices will be made by the superintendent. If possible, all decisions will be made by 1:00 p.m. The athletic director will inform the head coach who will then inform his/her players.

## **Equipment**

Each athlete will be issued equipment that is the property of the Anthony Wayne Local Schools and athletes are expected to treat it as such. Please follow care instructions when laundering. All equipment is to be returned at the end of each season.

## **Lettering Guidelines**

The criteria for earning a letter may vary from sport to sport due to the different characteristics of each program. Each head coach will be permitted to determine the criteria necessary for earning team awards and will make athletes aware of the criteria at the beginning of the season. Students have the opportunity to earn the following awards:

Freshmen Team: Numerals and Certificate

Junior Varsity: JV Letter or Certificate

Varsity: Varsity Letter, Pin, or 4<sup>th</sup> Year Plaque

## **Individual Coach's Rules**

Each coach is required to set team rules in addition to the rules in the Anthony Wayne Athletic Handbook. Rules and penalties for tardiness, curfew violations, missed practices, social media, inappropriate practice/game dress, and misconduct are examples of acceptable coach's guidelines. These rules will be given in writing to all athletes at the beginning of each season. Parents and students are asked to sign and return these team rules to the head coach.



# Participating on More than One Athletic Team Per Season

Students may elect to participate in more than one athletic team per season providing each affected coach grants approval of such action. The student will state his or her number one sport at the beginning of the season to resolve a conflict involving both activities.

Students are highly encouraged by athletic administration and coaches to be multi-sport athletes throughout the school year. Any student facing pressure to participate in only one sport should report this to the athletic director.

## Transportation

Only student participants, coach/advisor, and other authorized personnel shall be permitted on the buses.

Student participants are expected to ride on school transportation both to and from all away contests. Exceptions to this rule will be made on an individual basis with prior written request of the parent and approved by the school administration.

- Students may not transport themselves
- Students may not be transported by other students
- The coach or administrator must have visual contact with the parent/guardian prior to the student leaving the event
- On some occasions, it may be necessary for students to arrive late or early for an event because of a conflicting event. In these cases, prior written parent permission indicating knowledge of means of transportation must be given to the athletic director. These Transportation Forms are located in the Athletic Office.

## Athletic Training/Health Care

### Athlete Injury Reporting Guidelines

1. Athletes are to report injuries immediately to the coach and then to the athletic trainer. All injuries and health concerns must be reported to the athletic trainer. The training staff will coordinate medical referral.
2. In the absence of a trainer, the coach will initiate early first aid care. The coach will notify the trainer of all injuries.
3. Injured athletes are expected to continue attending practice and games during the treatment and recovery period.
4. Parents are encouraged to contact the training staff regarding any questions or concerns relating to the child's injury and care.
5. All athletes missing practice or games due to injury or illness must notify the coach directly prior to that practice or game.
6. Each head coach will direct game dress for injured athletes.

### *Medical Referral for Injuries*

1. The athletic training program is not designed to replace the family physician or to dictate medical care. The choice of health care provider and initiation of medical referral always remains at the discretion of the parents
2. The athlete's family should contact their family physician if problems develop with an injury or if the condition worsens or persists

### *Return to Activity Following an Injury*

1. All athletes who have been removed from activity by a trainer and referred to a physician for evaluation must provide a note from the consulting physician prior to the return to the activity
2. All athletes who have been removed from activity by a physician or placed on limited activity by a physician must present a note from the physician clearing the athlete to re-enter participation
3. A physician's note "clearing the athlete for full activity" is the only recognized release to re-enter participation in the activity
4. Injured athletes are expected to continue a rehabilitation/strength maintenance program on the injured area following return to play in order to prevent re-injury

**The attending physician, athletic trainer (home/away), or coach may withhold an athlete from re-entering an activity if it is considered to be in the best interest of the individual's health.**

## **Hazing**

The Anthony Wayne Board of Education believes that hazing activities of any type are inconsistent with the educational process and prohibits all such activities at any time in school facilities, on school property, and/or off school property. No administrator, faculty member, or other employee shall encourage, permit, condone, or tolerate any hazing activities. No student shall plan, encourage, or engage in any hazing. Hazing results in suspension and/or expulsion from school and denial of athletic participation.

Hazing is defined as performing any act or coercing another, including the victim, to perform any act of initiation into any class, team, or organization that causes or creates a substantial risk of causing mental or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing ***does not*** lessen the prohibitions contained in this policy.

Administrators, faculty members, and other employees of the Board of Education shall be alerted to possible situations, circumstances, or events, which might include hazing. If hazing or planned hazing is discovered, the students involved shall be informed by the discoverer of the prohibitions contained in this policy and shall be ordered to end all hazing activities or planned activities immediately. **All hazing incidents shall be reported immediately to the Superintendent.** Students, administrators, faculty members, and other employees who fail to abide by this policy may be subject to disciplinary action and may be held personally liable for civil and criminal penalties in accordance with law. Administrators, staff members and volunteers will not remain ignorant of hazing or potential hazing activities.

(ORC 2307.44, 2903.31, 3313.661)

# **Athletic & Extra-Curricular Participant Code of Conduct**

The following rules and consequences have been established to help insure the student athlete knows what is expected of him/her. Each athlete will be directed to a written copy of the rules established by the athletic department and any others established by individual coaches. A statement signed by the parent showing knowledge of the rules will be returned to the school before the athlete can participate. The rules listed below shall be enforced in all Anthony Wayne sports. The coach may not alter the penalty involved. The Anthony Wayne Athletic Department is a member of the Ohio High School Athletic Association (OHSAA) and will abide by all rules and regulations of that body. ***This Code of Conduct is applicable twelve months a year and twenty-four hours per day, while the participant is enrolled in high school or junior high school.***

All school rules and penalties are applicable to students participating in athletics and extra-curricular activities at all school-sponsored events, both home and away. Students are also subject to the standard punishments in the Anthony Wayne Student Conduct Code and may not participate in any activities related to his or her sport/organization while serving a school suspension.

Students may be denied participation for general misconduct and/or violations of the student conduct code. During an investigation of such violations, the student will continue to attend all practices, contests, or related activities. For athletes, it must also be noted that during the period of denial of participation other members of the team may have earned the athlete's playing position on the team and immediate re-entry into the lineup cannot be guaranteed.

## **Extracurricular Code Violations**

Consequences for violations of this code will be applied according to the specific club/extracurricular activity and/or by the bylaws of the organization.

## **Athletic and Band Code Violations**

The Anthony Wayne Local Schools has developed a multi-tiered system which focuses on providing appropriate consequences that match the seriousness of the student violation. This system will affect all student-athletes in grades 7-12.

The system will consist of the following three tiers:

### **Tier 1: *Consequence determined by the Athletic Director or Designee***

A Tier 1 violation would include, but not be limited to:

- Any conduct by a student which would otherwise be a minor violation of the Student Code of Conduct (truancy, general school disruption, trespassing, curfew violation, minor vandalism, improper vehicle use in the parking lot, behavior seen as unbecoming of a student, or any action that brings discredit to himself or herself).

### **Tier 2: *Loss of 20% of regular season contests***

A Tier 2 violation would include, but not be limited to:

- Second violation of the same Tier 1 violation, multiple Tier 1 violations, any out-of-school suspension, fighting, sexual behavior on campus, encouraging or participating in the disruption of the school day, possession of tobacco products, electronic cigarettes, vapourettes, or other

acts that seem to warrant such punishments (i.e. student misbehavior during homecoming week).

### **Tier 3: *Loss of 50% of regular season contests***

A Tier 3 violation would include, but not be limited to:

- Second violation of the same Tier 2 violation, multiple Tier 2 violations, found to be in possession of alcohol and/or illegal drugs, bomb threat, possession of weapon or other dangerous object, gang-related activity, aggressive physical action and harm to others, failed drug test, evidence of using drugs and/or alcohol, selling, distributing, exchanging illegal product or illegal paraphernalia, refusal to search, threat toward school employee, behavior resulting in an arrest
- After receiving a Tier 3 violation, **an additional Tier 2 or Tier 3 violation** would result in a one calendar year ban of all athletic department participation
- **After the above, any additional Tier 2 or Tier 3 violation** would result in the student being banned from Anthony Wayne athletic department participation for the remainder of his/her high school career.

\*\*As of 6/30/2014 (date of approval) suspensions not yet served on the old code of conduct would be viewed by new policy.

## **Due Process**

An appeal of the Athletic Director's decision can be made with a request for review to the principal within five days of the initial decision. The principal shall review all pertinent information and communicate the decision in writing within ten days of receipt of the request for review. During a first offense violation appeal, the student will be able to practice, but not participate in a contest. In the case of a second violation, the student will not be allowed to participate in practice or contests during the appeal process. It is important to remember that when a student-athlete chooses to violate an activity's rule, it is the athlete who has violated his/her own oath of participation. The decision of the appeal will be seen as final and may not be contested.

## **Drug Testing Policy**

The Anthony Wayne Board of Education Drug Testing Policy was formed because of a concern that alcohol and illicit drugs may be being used by Anthony Wayne Junior and Senior High School students. The Anthony Wayne Board of Education desires to implement a policy which will attempt to provide this district with a safe and healthful student program. This policy reflects the Anthony Wayne Board of Education and the community's strong commitment to establish a truly drug and alcohol free school program. Because of the pervasive nature of drug use in our local schools, Anthony Wayne Local Schools have selected student athletes, students who participate in extracurricular activities, students with school parking permits, and students who, along with consent from their parents, volunteer to be tested, for inclusion in the testing pool. This policy applies to all athletes, extra-curricular activities, students with parking permits, and volunteers from grades 7-12.

### **Purpose Of This Policy Shall Be:**

- To provide the student participant with a tool to combat peer pressure
- To provide a healthy and safe environment to all students participating in the athletic and extracurricular program

- To discourage all students from using drugs and alcohol
  - Students will assume all responsibility for regulating their personal lives in ways that will result in their becoming healthful members of a team and worthy representatives of the school and community.
- To provide students with the opportunity to become leaders in the student body for a drug-free school
- To provide solutions for the student who does use drugs and alcohol
- To provide the school with positive guidelines and disciplinary policies for violations of the drug-free policy
- To encourage those students who participate in athletic and extracurricular programs to remain drug free and alcohol free

The program does not affect the current policies, practices, or rights of the District regarding student drug and/or alcohol possession or use, where reasonable suspicion is established by means other than drug testing through this policy. The drug testing policy is non-punitive.

Students involved in extracurricular activities need to be exemplary in the eyes of the community and other students. The drug testing and education policy is designed to create a safe, drug-free environment for students and assist them in getting help when needed. Although students risk the loss of continued participation in extracurricular activities, no student shall be suspended or expelled from school as a result of any certified "positive" test conducted by his/her school under this program.

No student will be penalized academically for testing positive for banned substances. The results of drug tests will not be documented in any student's academic record.

Any student in grades seven (7) through twelve (12) and his/her parent(s) or legal guardian(s) must first sign a drug testing registration/consent form in order to be eligible to participate in any one (1) or combination of the following:

- A. drive a motorized vehicle to school
- B. athletics
- C. extracurricular activities other than athletics

## **Definitions**

### **1. STUDENT ATHLETE**

Any person participating in the Anthony Wayne Junior or Senior High School athletic program and/or contests under the control and jurisdiction of the Anthony Wayne Schools and/or the Ohio High School Athletic Association (OHSAA). This policy also includes cheerleaders and members of the Wrestling MaSt.ats

### **2. BAND MEMBER**

Any person participating in the Anthony Wayne Junior or Senior High School non-graded band events (marching band, pep band, etc).

### **3. EXTRACURRICULAR**

Any school sponsored and board recognized activity outside of the regular curriculum that doesn't involve a grade.

### **4. ATHLETIC SEASON**

In-season start dates will begin as published by the Ohio High School Athletic Association or sanctioning organization and continue until the completion of awards program for that sport for the Anthony Wayne Local Schools. There are three athletic seasons: Fall, Winter, Spring.

#### 5. BAND SEASON

Band season shall be comprised of two seasons. Marching season will consist of all varsity football games as well as various parades. Pep band will consist of 10 combined basketball and hockey performances as well as various community events.

#### 6. RANDOM SELECTION

A system of selecting athletes for drug and alcohol testing in which each athlete shall have a fair and equitable chance of being selected each time selections are required.

#### 7. ILLEGAL/ILLICIT DRUGS

Any substance included in U.S.C. 802 (6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer. We may also test for Nicotine and Steroids.

#### 8. ALCOHOL

Any intoxicating liquor, beer, wine, mixed beverage, or malt liquor beverage as defined in the Ohio Revised Code Section 4301.01. The term "alcoholic beverage" includes any liquid or substance, such as "near beer" which contains alcohol in any proportion or percentage. The term "alcoholic beverage" does not include a substance used for medical purposes in accordance with directions for use provided in a prescription or by the manufacturer and in accordance with school district policy and rules related to the use of prescription and non-prescription drugs, provided the substance is a) authorized by a medical prescription from a licensed physician and kept in the original container, which shall state the student's name and directions for use or b) an over-the-counter medicine.

#### 9. OPT-IN

Any parent may opt-in their child for drug testing. They may choose to enter their child into the pool of random selection. There will be no cost for this. Parents may also schedule their child to be tested at the next opportune time with the Athletic Department. Scheduled drug tests require the parent to pay for the test

## **Drug Testing Process**

### **Random Testing**

In-session random testing shall be done throughout the school year. A student may be tested more than once per season. In the event of a positive result, the specimen will be sent to a laboratory for confirmation of results and a certified Medical Review Officer will determine the results.

a. Random selection of student athletes:

The Athletic Director, under the Principal's supervision, will use a system to ensure that students are selected in a random fashion. This system may include computer generated random numbers or names or by pulling numbers from a pool of numbers equal to the number of eligible students

b. Scheduling of random testing:

Random testing will be unannounced. The day and date will be selected by the Athletic Director and confirmed with the building administrator

### **Drugs For Which Athletes May Be Tested:**

LSD, Alcohol, Marijuana, Amphetamines, Methadone, Anabolic Steroids, Methaqualone, Barbiturates, Nicotine (Tobacco), Benzodiazepines, Opiates, Cocaine, Propoxyphene (Darvon), or any substance included in U.S.C. 802 (6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions use provided for in the prescription or by the manufacturer.

### **Collection Process (Urine Screens)**

The student will be notified to report to the collection site. A specimen from the student will be collected as follows and all students must follow this process:

- All students must have a picture ID or be identified by the Athletic Director or Principal. No exceptions will be allowed.
- Drug testing area must be secured during the testing.
- Only lab technicians, designated school administrator and students will be witness to the test.
- Privacy must be kept for all students.
- The Athletic Director is responsible for ensuring that all of the forms are completed and signed by both parent/guardian/custodian and student. No student is to enter the collection site until forms, money (if applicable), and proper ID are completed.
- When students arrive and cannot give a sample, they will need to start drinking water, pop or juice. After 36 oz. are consumed, the human body will need to urinate.
- No bags, backpacks, purses, cups, containers or drinks will be allowed to enter the collection area. All coats, vests, jackets, sweaters, hats, scarves or baggy clothing must be removed before entering the collection site. Only pants and t-shirts or dresses may be worn in the collection area. Any infringement of the rules will result in the student taking the test over.
- Students processed by the lab technician who cannot produce a sample will be kept in a secured area to wait until they can test. If they leave this area they will not be allowed to test. They are not to have contact with anyone until after the sample is given.
- Students will be asked to hold out their hands and a sanitizer will be put on their hands or will wash hands with water. The bathroom personnel will add a dye to the toilet.
- Students will be asked to urinate directly into the collection cup given to them by the lab personnel. The lab technician will stand outside the stall and listen for normal sounds of urination.
- Any and all adulterations of the specimen will be detected and considered the same as a test refusal or 1st time infraction. (The lab checks every sample for adulteration, such as additives you drink or add to urine to change the sample.)
- **Adulterations: We will treat adulterations and diluted samples as first-time offenses. They are not called positives but have the same consequences. A retest will be required within 24 hours.**
- **Any suspicion of tampering with the sample will be brought to the tester's attention. The sample will be screened or sent to the lab for immediate confirmation of tampering.**

- The sample must be taken in one attempt and be at least 30ml in size. The student must hand the cup to the lab technician.
- Students are not to flush the toilets or urinals. In the event that a student flushes the toilet he or she will be required to give a new sample immediately or the sample will be invalid.
- With student watching, the lab technician will recap the sample and hand it to the student who must then return it to the intake technician. In the event that the student does not hand the cup directly to the intake technician, the sample is invalid and a new sample must be taken. If the student leaves the collection area or has contact with anyone, the sample will be invalid and the student will have to give another sample.

This collection procedure is subject to change because of procedural requirements by the testing agency. The School Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency.

When using rapid screens, all non-negative screens will be sent out with a chain of custody to a certified laboratory for confirmation. A Certified Medical Review Officer will verify the positive test.

**Any student that tests positive will have to be tested weekly for the term of a 5-week program with drug counseling at the expense of the student and or parent. Testing will be done by Great Lakes Biomedical only so long as this is the company the school selects.**

#### **Results Of A Positive Test**

Any positive urine drug test results will be made known to the building administrator. The school administrator or vendor company representative will in turn notify the parents/guardians and student.

#### **POSITIVE DRUG TEST CONSEQUENCES**

##### **If A Positive Test Occurs:**

##### **1st Violation**

For the first positive result, the student athlete will be given the option of:

A) The student will have to make an appointment with a certified chemical dependency counselor (or at an agency certified by the Ohio Department of Health or the Ohio Department of Alcohol and Drug Addiction Services) for chemical dependency assessment and then follow the recommendations of the counselor. The parent/guardian/custodian is responsible for all expenses and for providing the Athletic Department with documentation that the athlete completed all recommendations of the counselor. The athlete will be given a Tier 3 violation. The parent/guardian/custodian and student will meet with the Athletic Director and the coach to determine reinstatement. The student will be required, at parent/guardian/custodian expense, to submit to weekly or random testing for the remainder of the current athletic season. The student will have to travel to the vendor's location for 5 weekly consecutive tests. This will be done at the parents/guardians expense. Documentation is required to show negative test results. Any positive result will reset the necessary 5 consecutive weekly negative tests.

**OR**



B) Denial of participation in interscholastic athletics for the remainder of the current season and for that school year.

### **2nd Violation**

The student is denied participation for one calendar year from the date of notification of the violation.

### **3rd Violation**

The student is permanently denied participation in athletics in the Anthony Wayne Local Schools.

Violations are accumulative throughout the student's secondary school career. (Grades 9-12)

### **Self Referrals**

A student participant may give a self referral (self-reporting), which may be done **only once in the junior high level and only once in the high school level**. Self referrals must be done in person to the Athletic Director or building administrator. Self referrals can only happen prior to being randomly selected. Counseling and additional testing are required (5 total) and no other immediate consequences will be issued. The student will also be subject to future random selection.

In addition, students will be permitted to self-report prior to testing if they have been selected. The student will be given a Tier 3 code with the punishment of Tier 2 violation (20% ban). These students who test positive in the future will be given a full calendar year ban.

## **Informed Consent Agreements**

There will be two agreements required to participate in Anthony Wayne athletics, extracurricular activities and/or receive parking privileges. One must be signed by the student, one must be signed by a legal parent or guardian. The details of the agreement are listed below:

- We hereby consent to allow the student named on the attached agreement to undergo urinalysis testing for the presence of illicit drugs, alcohol, or banned substances in accordance with Policy and Procedures for Drug Testing of the Anthony Wayne Local Schools District.
- We understand that testing will be administered in accordance with the guidelines of the Anthony Wayne Local Schools District Drug Testing Policy.
- We understand that any urine sample taken for drug testing will be tested only by a Board-approved company.
- We hereby give our consent to the company selected by the Anthony Wayne Board of Education, its employees, or agents, together with any company, hospital, or laboratory designated to perform urinalysis testing for the detection of drugs.
  
- We further give our consent to the company selected by the Anthony Wayne Board of Education, its employees, or agents, to release all results of these tests to designated School District employees or agents. We understand that these results will also be available to us upon request.
- We hereby release the Anthony Wayne Local Schools Board or Education, its employees or agents, from any legal responsibility or liability for the release of such information and records. This will be deemed a consent pursuant to the Family Educational Rights and Privacy Act of

1974, 20 U.S.C. 1232g as amended, and the Ohio Revised Code 3319.321, for the release of the test results as authorized by the Informed Consent Agreement or as required by law.

**STUDENT (Please detach from this handbook to turn into Athletic Department)**

**ANTHONY WAYNE LOCAL SCHOOLS INFORMED CONSENT AGREEMENT**

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

**AS A STUDENT:**

I understand and agree that participation in athletic and extracurricular activities is a privilege that may be withdrawn for violations of the Anthony Wayne Local Schools Drug Testing Policy or Anthony Wayne Local Schools Code of Conduct.

I have read the Drug Testing Policy and thoroughly understand the consequences that I will face if I do not honor my commitment to the Drug Testing Policy.

I understand that when I participate in any athletic program I may be subject to initial and random urine drug & alcohol testing, and if I refuse, I will not be allowed to practice or participate in any athletic and extracurricular activities. I have read the informed consent agreement and agree to its terms. I agree to the causes and consequences for violations of the Anthony Wayne Local Schools Code of Conduct.

I understand this agreement is binding while I am a student in the Anthony Wayne Local Schools system.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

**PARENT (Please detach from this handbook to turn into Athletic Department)**

**ANTHONY WAYNE LOCAL SCHOOLS INFORMED CONSENT AGREEMENT**

AS A PARENT/GUARDIAN/CUSTODIAN:

I have read the Anthony Wayne Local Schools Code of Conduct and Anthony Wayne Local Schools district drug testing policy and understand the responsibilities of my son/daughter/ward as a participant in athletic activities in the Anthony Wayne Local Schools district.

I pledge to promote healthy lifestyles for all student athletes in the Anthony Wayne Local Schools system.

I understand that my son/daughter/ward, when participating in any athletic program, will be subject to initial and random urine drug and alcohol testing, and if he/she refuses, will not be allowed to practice or participate in any athletic activities.

I have read the informed Consent Agreement and agree to its terms.

I understand this agreement is binding while my son/daughter/ward is a participant in athletics in the Anthony Wayne Local Schools district. I have read the informed consent agreement and agree to its terms. I agree to the causes and consequences for violations of the Anthony Wayne Local Schools Code of Conduct.

\_\_\_\_\_  
PARENT/GUARDIAN/CUSTODIAN SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT GUARDIAN/CUSTODIAN PRINTED NAME    PHONE



Any legal parent or guardian of an Anthony Wayne junior/high school student may voluntarily opt-in their son or daughter to be tested. The parent/guardian should inform the Athletic Director that they would like their child tested at the next available time. The below information must be submitted to the athletic director.

\_\_\_\_\_ Opt-in to the random student drug testing pool

\_\_\_\_\_ Opt-in to the next scheduled opportunity at the parents expense

**Volunteer Opt-In Student Drug Testing Consent**

STUDENT NAME \_\_\_\_\_

GRADE \_\_\_\_\_

AS A STUDENT:

I understand that I may be drug tested with my parents' consent under the Opt-In student drug testing program. I understand this agreement is binding while I am a student in the school system.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

AS A PARENT/GUARDIAN/CUSTODIAN:

I understand that by signing this consent I will allow the school district to perform drug and/or alcohol testing on my son or daughter, the results of which will be released to me and only me.

\_\_\_\_\_  
PARENT/GUARDIAN/CUSTODIAN SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT/GUARDIAN/CUSTODIAN PRINTED NAME

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
ADDRESS