

If you have VSP please follow the steps listed below to obtain a copy of your Explanation of Benefits to attach for reimbursement.

1. Log on to VSP.com
2. Click on "See your personal benefit information"
3. Either log on or click "register now"
4. On the left hand side near the bottom, click on "previous visits"
5. Choose VSP savings benefits.

This may take 1-2 weeks after your visit to be on line.

If you prefer, you may call VSP customer service at 800-877-7195 and either have them email or print a mail a copy to you.



VISION HARDWARE REIMBURSEMENT PROGRAM

I. MEMBER INFORMATION AND SIGNATURE

By submitting this claim form, I (participant named below) request reimbursement from Paramount as listed below. I certify that these are eligible expenses I have incurred and have proof of payment.

Member Name _____ ID # _____

Address _____

City/State _____ Zip _____

Signature _____ Date _____

Do you have another vision policy? Yes _____ No _____

If yes, please attach a copy of your other policy's **Explanation of Benefits** which shows the amount they have paid for the same services. You can only receive a reimbursement for covered services that have not been paid for by another policy.

Attention Providers –

Please assist the patient in completing this form to insure accuracy and timely payment to our member.

II. DESCRIPTION OF VISION HARDWARE SERVICES ONLY

Date of Service	Procedure Code	Description of Services	Billed Amount

Provider Certification/Verification –

I certify that the patient named above incurred these expenses.

Provider Name _____ Provider # _____

Address _____ City _____ State _____ Zip _____

Provider Signature _____ Date _____

Please mail your reimbursement request to:

**Reimbursement Processing
P.O. Box 928
Toledo, OH 43697-0928**



VISION HARDWARE REIMBURSEMENT PROGRAM

In order to process your request for vision reimbursements in a timely manner, **Paramount must receive specific information for claims processing.** Incomplete information will delay processing of your reimbursement check. A description of reimbursement coverage is provided in your *Summary of Benefits* and *Evidence of Coverage* member handbooks. Please follow the step-by-step instructions for all required fields to ensure your vision hardware reimbursement can be processed promptly. Thank you.

Should you have any questions regarding the vision reimbursement program, please contact:

Paramount's Member Services Department
Monday through Friday 8:30 a.m.–5:00 p.m.
Telephone: 419-887-2525 or 1-800-462-3589 (toll-free)
TTY for Hearing Impaired: 1-888-740-5670 (toll-free)
Or visit our web site at www.paramounthealthcare.com.

Not Acceptable –

YOU WILL RECEIVE DENIAL FOR ADDITIONAL INFORMATION FOR:

- Handwritten payment on statement/bill without proof of payment included.
- Previous balance statements with no itemization charges.

Cataract Hardware –

- Glasses after cataract surgery will be covered under your medical benefit first. Your remaining balance may be submitted under your vision hardware reimbursement program for consideration up to your benefit limits.

Please ask your provider to assist you in completing Section II of the attached claim form. Submit completed forms to the address provided.

Thank You